

DRURY SCHOOL: Policy 6.01 – Enrolment

Rationale:

(Refer M.O.E. circular 2017/01 and Education (Update) Amendment Act 2017)

Purposes:

1. To manage the roll at Drury School to avoid overcrowding and to ensure that available resources are used to provide the best possible education for our students.
2. To manage the roll by balancing legal requirements with sensible current and long term roll projections.

Guidelines:

1. The Principal and Board of Trustees will monitor enrolments. Parents wanting to enrol their children will have their application considered based on the criteria outlined below.
2. The maximum roll will reflect the Ministry of Education building code specifications.
3. The School will generally advertise for Out of Zone enrolments once a year after consultation with the Board of Trustees.
4. To ensure that there are sufficient places available annually for standard enrolments, the following enrolment criteria will be applied.

Enrolment Criteria:

Standard Enrolment Criteria:

- All primary school age children whose parent(s) or legal guardians reside within the designated geographical zone (map attached) have the right of enrolment.

Non Standard Enrolment Criteria:

- Those outside the standard criteria will be considered, after written application, dependent on appropriate vacancies existing, and according to the following criteria and priorities.
- Each application will be considered individually according to the circumstances at the time, and the facts available to the Board of Trustees.
- Foreign fee paying students may only be considered for enrolment if there are vacancies after all expected standard criteria applicants.

Priority for Those Outside the Standard Enrolment Criteria:

- (a) Priority One: Children who have been accepted for enrolment in special programmes run by the school and approved by the Secretary of Education (not applicable to Drury School at present)
- (b) Priority Two: Siblings of current students who have conformed to the expected school behaviour standards
- (c) Priority Three: Siblings of former students
- (d) Priority Four: Children of former pupils
- (e) Priority Five: Children of Board members and children of staff employed at the school
- (f) Priority Six: Other children who live outside the school zone

Guidelines:

5. The application for enrolment must be completed and filed at the school by the child's parent(s) or guardian(s).
6. Parent(s) are to indicate their wish to enrol their preschool child at Drury School by completing the enrolment form available from the school. A birth certificate must be sighted by the school, and proof of residential zone status will be required.
7. The Board of Trustees will from time to time establish the additional costs associated with out of zone and foreign students and levy or charge accordingly.
8. The Principal through the Board of Trustees has the right to reject the admittance of any children seeking enrolment to Drury School:
 - (a) where there is a likelihood the child's admittance will be to the detriment/safety of other pupils, or
 - (b) where the Board of Trustees consider that Drury School cannot cater for that particular child's special needs (re Enrolment of Special Needs Policy).
9. The Board of Trustees undertakes to review the enrolment scheme annually.

Conclusion:

A clear enrolment policy will enable the community to be aware of the school's enrolment criteria and considerations, and assist the Principal in implementing the Board of Trustees' requirements.

BOUNDARIES INCLUDE:

- * Great South Road up to and including Gatland Road right hand side heading north.
- * Great South Road up to and including 503 on left hand side heading north.
- * 71 Parkhaven Drive and greater (odds) and 30 Parkhaven Drive and greater (evens) including Drumkeen Place and Cooladerry Place.
- * Old Great South Road to Runciman Road on Southern Side
- * Quarry Road from Old Great South Road up to and including Tegal Lane.
- * Runciman Road up to and including Kincora Lane
- * Burt Road, up to and including Needham Rd (present turnabout for bus).
- * State Highway 22, up to and including Jesmond Road
- * Sutton Road, including York Street and Murray Street, up to 0.9 of a kilometre beyond railway line crossing (to sharp right-hand bend).
- * Drury Hills Road and side roads up to Fitzgerald Road
- * Fitzgerald Road including side roads.