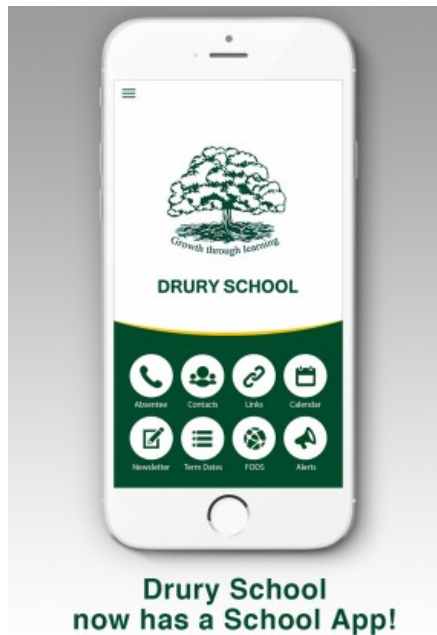


## OTHER SOURCES OF INFO

- School newsletters are every fortnight on a Wednesday. An emailed copy is sent out to the email address provided and also via the school app. Families can also request a hard copy to be sent home with their child.
- Newsletters are also available on the school website. The school website [www.drury.school.nz](http://www.drury.school.nz) is also comprehensive and most information can be found here e.g. calendar of events, latest notices, Calf Club Day information, school term dates, school policies, uniform prices, school lunch options etc.
- You are always welcome to pop into the school office or give us a call (294 8502) if you have a query.
- Please ensure you have downloaded the school app:



Go to the App Store on your Apple or Android device and search '**SchoolAppsNZ**' to download the app onto your device.

Then search '**Drury School**' to find our app.

# Welcome to Drury School



An information booklet  
for parents of New Entrants

## ENCOURAGING INDEPENDENCE

### At the beginning of the day:

- Children are supported to take their own belongings out of their bags, take off their jackets and hang them up, put their bags away etc. Children get their own hook to hang their belongings and bag on.
- Children are taught to store their book bags as advised by their class teacher.

### At the end of the day:

- Teachers will assist children to gather up their belongings and pack their bags. Please encourage independence and a level of responsibility by expecting your child to look after his/her own belongings.
- Parents are asked to stay outside the classroom and wait for the teacher to dismiss the students. It is expected that a parent/guardian or older sibling will arrive on time to pick up each child.

### At home:

- Encourage your child to pack his/her own bag at home before school. This helps them to remember what is in the bag and helps them to be more accountable for their belongings.
- There will also be notices and schoolwork that comes home – please review and check their book bags and school bags on a daily basis and **ensure you have downloaded the school app so that you are kept up to date.**

## SCHOOL EXPECTATIONS

The following are our four main school expectations. Different examples of these expectations are read out with the morning messages each day to reinforce and remind the students:

- Treat people with kindness and respect
- Care for property, equipment and the environment
- Play and move safely in the correct areas
- Be responsible for your own behaviour at all times

## SCHOOL BUS ROUTES

Our school has three dedicated bus services providing travel to and from school on designated travel routes:

Run 1: Waihoehoe Rd, Appleby Rd, Drury Hills Rd, Fitzgerald Rd and Great South Rd to school

Run 2: Runciman Rd, Kincora Lane, Pitt Rd, Burtt Rd to Needham Rd and Great South Rd to school

The Ministry of Education deems eligible children as those who live between 3.2km and 4.8km from the school to their house. Ineligible children are still permitted to utilise the bus service but incur a charge of \$25 per child per term.

*(See the office for further details.)*

# SCHOOL SYNDICATES AND HOUSES

- The houses are **Kauri** (Green), **Puriri** (Blue), **Kowhai** (Yellow) and **Pohutukawa** (Red). Siblings belong to the same house.



- Drury School operates 4 year group teams:
  - ⇒ Year 0-2 Syndicate
  - ⇒ Year 3-4 Syndicate
  - ⇒ Year 5-6 Syndicate
  - ⇒ Year 7-8 Syndicate

## SWIMMING

Swimming is part of the school curriculum in Term 1. All children are expected to take part in these lessons during school time unless a letter is sent from home explaining the reasons for non-participation.

# THE SCHOOL DAY

Arrive by:	8.45am
School starts:	8.55am
Morning break:	10.30 - 10.50am
Lunch:	12.30 - 1.25pm
School finishes:	2.55pm

It is expected that children are at school well before the bell goes at 8.55am (but not before 8.15am please).



## ENTRY ASSESSMENT

The new entrant teacher conducts an assessment within the first 4 weeks of your child starting school. This is to enable the teacher to gauge what each child can do, and provides a starting point for new learning.

## UNIFORM

- Drury School has an official uniform exclusive to Drury School which features the school logo or tag and all children are required to wear this. Black shoes and black socks are worn to complete the uniform.
- ArgyleOnLine is the online seller of our school uniform. Delivery to your door is 3-5 working days after payment is received. Click on the link on our school website or **go to [www.argyleonline.co.nz](http://www.argyleonline.co.nz)** and select "Drury School" from the Auckland region schools. *(Use the tape measure provided by us to ensure you order the correct size.)*
- Purchases may be made according to the season and most items are unisex.
- As per our Sun Safe Policy, it is compulsory to wear Drury School hats in Terms 1 & 4. Bucket hats are \$ 12 each and are available from the uniform shop. Children who do not have their hat are required to stay under the shaded areas of school during break times. (Note: Only Year 7/8 students have the option of the black cap-style hat. All other year levels wear the bucket-style.)
- **PLEASE ENSURE THAT ALL ARTICLES OF THE SCHOOL UNIFORM ARE NAMED** - including footwear. Purchase iron-on labels from [www.nameit.co.nz](http://www.nameit.co.nz) to ensure any misplaced items get returned by our Lost Property Monitors.
- Junior lost property items are located in the foyer of Room 11.



## LIBRARY

Classes attend the school library once a week. Your child's teacher will let you know their library day. Library books are brought home for one week and returned the next library day. Library books are transported to and from school in your child's book bag.



## ASSEMBLY

- Full school Assemblies are held in the hall every second week - normally on a Tuesday.
- Assemblies are a time for children to sit with others in their house.
- The whole school enjoys singing together and also acknowledging the Principal Awards which are given out at each Assembly to individuals recognising their effort, achievement and behaviour.



## SCHOOL FEES AND DONATIONS

- School donations are a voluntary payment. However, they contribute towards providing the resources used in the education and support of your child, that are not otherwise covered in the Ministry of Education funding received by the school. Payment of the donation is therefore much appreciated. A receipt for the donation is issued with which a tax credit can be claimed by completing and submitting an IR526 form to the Inland Revenue.
- Donation for a single child family is \$150 per annum or \$37.50 per term. Donation for a family with 2 or more children is \$250 per annum or \$62.50 per term.
- PAPER/ICT LEVY - there is a \$25 per annum fee which is levied against each student and contributes towards the cost of ICT, photocopying and paper used.
- Each year a visiting performer comes to Drury School and various class trips also take place. There is usually a cost associated to these and a notice requesting payment is sent home in advance.



## LUNCH BOXES

We endeavour to supervise junior students for the first 10 minutes of lunch break - which is when they are all required to sit down and eat their lunch prior to playing. Please assist us with the following:

- Pack one or two things for morning tea.
- Provide a healthy lunch - sandwiches, fruit and a biscuit - but don't overload their lunch box.
- We encourage litterless lunch boxes, so please try to limit packaged convenience items.
- Drinking fountains are located around school, however water from home can be provided in a named drink bottle.
- Free school milk is provided at 1.30pm every Monday to Thursday.



## HOMework

Homework for new entrants should only take a few minutes and is literacy based. The children will have a small book (reader) to share Monday - Thursday. On Friday the children will usually bring home their poetry book to share. Parents are asked to fill in a reading log every night to track progress. There will also be lists of 'high frequency' words to commit to memory.

## CLASS PROGRESSION

- Typically, children with birthdays between January and April will start school as a Year 1. In the new school year they will become Year 2.
- Children with birthdays between April and December will start school as a Year 0. In the new school year they will become Year 1.

## REPORTING TO PARENTS

Term 1	Meet the Teacher evening; 3-Way Conferencing
Term 2	Mid Year reports
Term 3	3-Way Conferencing
Term 4	End of Year reports

If parents have any concerns at any other time, please contact the child's teacher.

## ABSENCES & LATENESS

- By regulation, children are required to attend school unless prevented by illness or special home circumstances.
- If your child is going to be absent or late, please advise the school office prior to 9.00am. **This is YOUR responsibility** and essential to ensuring we account daily for all of our students. Unexplained absences default to "Truant".
- You can notify the office in one of the following ways:
  - ⇒ phone the office (294 8502) and leave a message
  - ⇒ email [office@drury.school.nz](mailto:office@drury.school.nz)
  - ⇒ fill out an absence form on the school website [www.drury.school.nz](http://www.drury.school.nz)
  - ⇒ send in a notification via the Drury School app
- If your child is late to school, they need to report to the school office to be signed in prior to going to their class. This enables their attendance status to be updated.
- Similarly, if you are taking your child out of school in school hours, you must report to the school office to sign out your child.
- Once children have been dropped at school they are not permitted to leave the school grounds before school or at lunchtime unless a note or other communication has been received from the home concerned.